



UNITED STATES MARINE CORPS
MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

MCBO 1700.4B
B 37
16 Jul 10

MARINE CORPS BASE ORDER 1700.4B

From: Commander
To: Distribution List

Subj: CONTROL OF ALCOHOLIC BEVERAGES

Ref: (a) OPNAVINST 1700.16
(b) MCO P1700.24B
(c) MCO 1700.30
(d) MCO 1700.22F
(e) MCO P1700.27B
(f) <http://www.abc.state.va.us/enforce/shippinginfo.html>
(g) MCBO 12750.1A

Encl: (1) Display Sign for Alcoholic Beverages Retail
Outlets
(2) Package Store Notice
(3) Special Instructions Relative to the Consumption
of Alcoholic Beverages in Dining Facilities
(4) Sample Format, Private Party/Alcohol Beverage
Dispensing Request

1. Purpose. To promulgate policy, procedures and information concerning the sale, possession, introduction, transfer and consumption of alcoholic beverages within the geographical confines of MCB, Quantico, pursuant to the references.

2. Cancellation. MCBO 1700.4A

3. Summary of Revision. This revision contains a substantial number of changes/corrections.

4. Definition. The term "alcoholic beverages," as referred to in this Order, includes all wines, distilled spirits, and beer.

5. Information. Headquarters Marine Corps (MRX), Marine Corps Community Services (MCCS) Division, is responsible for obtaining an equitable and uniform price from wholesale distributors for alcoholic beverages to be sold at approved retail outlets. Copies of enclosures (1) and (2) must be prominently displayed in all authorized retail outlets and the Package store.

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6. Introduction, Possession, and Use of Alcoholic Beverages.

Alcoholic beverages purchased at authorized retail outlets on base or other off-base licensed establishments may be stored only at locations a, b, c, and d listed below. Alcoholic beverages purchased at authorized retail outlets on base or other off-base licensed establishments may be introduced, possessed, consumed in amounts as specified by individual Commander's policy only at the following locations:

- a. Officers' quarters
- b. Married Enlisted quarters
- c. SNCO's Bachelor quarters
- d. Bachelor Enlisted quarters
- e. Lunga Reservoir (beer, wine, and malt beverages only)
- f. Dining Facilities, as authorized in enclosure (3)
- g. Mulligan's
- h. Bowling Center
- i. All hands pool for after-hour functions
- j. All other locations will require the specific approval of the Commander, MCB.
- k. Commanders and tenant activities with general officers in charge are authorized to grant approval to introduce, possess, and consume said beverages within their respective spaces/areas for special events on an ad hoc/infrequent basis. Copies of approved requests will be provided to the Commander, MCB (B 37).

7. Sale of Alcoholic Beverages

a. Alcoholic beverages are authorized to be sold at the following activities and must be consumed on the premises where the alcoholic beverages are sold.

(1) The Clubs at Quantico (TCAQ)

(2) Commissioned Officers' Lounge

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(3) Hawkins Bar at The Basic School (TBS) and Austin Enlisted Club at TBS

(4) SNCO Lounge

(5) Enlisted Club (Marathon)

(6) Mulligan's

(7) Bowling Center

b. Unit recreation funds may be utilized to purchase beer and wine only.

8. Specific Prohibition

a. Minors. Persons under 21 years of age will not introduce, purchase, possess, or use alcoholic beverages aboard this Base except as stated in reference (c).

b. Alcoholic Beverages in Motor Vehicles

(1) The transportation off-base of more than 12 liters of distilled spirits per person of drinking age by motor vehicle, or otherwise, is prohibited by Virginia law.

(2) An open container of any alcoholic beverage in the passenger area of a privately-owned vehicle is prohibited. A can/bottle is considered open if the seal is broken.

c. Alcoholic Beverages at Intramural/Inter-Service Athletic Events. No alcoholic beverages may be consumed at intramural/inter-service athletic events. Under no circumstances may privately purchased malt beverages be taken to or consumed at athletic events. Possession and/or use of alcoholic beverages in cans or bottles at such athletic events are prohibited. SNCOs and officers attending these events are expected to ensure that this rule is adhered to.

d. Private Contracts for the Purchase of Alcohol. The Director of Business Operations or his/her designee, MCCS Division, is the only agent authorized to negotiate and execute contracts for the purchase of alcohol on behalf of the Base. Private individuals or groups are specifically prohibited from negotiating and concluding contracts with local distributors except for private functions held within the confines of assigned quarters.

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e. No person will sell alcoholic beverages without the specific approval of the Commander, MCB.

f. Retail/Services Branch activities may sell case lot beverages and alcohol in closed containers for personal use. Retail sales personnel engaged in the sale of alcoholic beverages will check the military identification card of all persons purchasing alcoholic beverages to ensure there are no sales to minors or those under age 21.

g. At no time will alcoholic beverages be sold to persons who are or appear to be intoxicated or under 21 years of age.

h. Service members who violate the provisions of this Order may be subject to adverse administrative action or disciplinary action under the Uniform Code of Military Justice, as appropriate. Civilian employees may be subject to administrative sanctions per reference (g).

9. Party Requests. Activity directors or individuals, who desire to use Recreation Fund-supported facilities at which the dispensing of alcoholic beverages has been authorized, will submit a written request to the Commander, MCB (B 37), requesting permission to dispense alcoholic beverages, using the format contained in enclosure (4). Recreation funds may be used for expenditures related to use of the facility and the purchase of alcoholic beverages (beer and wine only). In no instance will authority be granted to serve anything other than soft drinks to personnel under 21 years of age, except as authorized by reference (c). The sponsor of the party will be responsible for enforcement of this regulation. Procurement of alcoholic beverages will be as specified in the Order and an equal or greater amount of soft drinks must be provided for attendees' choice.

10. Action

a. Directors, Tenant Activity Directors, and Organizational Commanders. Ensure that all members of their activities are aware of the contents of this Order and applicable references.

b. Director, MCCS Division

(1) All employees serving alcoholic beverages shall be trained in the legal consequences of the dram shop acts and

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shall receive annual training in the responsible service of alcohol.

(2) Director, Business Operations Branch or his/her designee will ensure:

(a) No person under 21 years of age will be employed to dispense, handle, or serve alcoholic beverages.

(b) Store managers comply with the provisions of Virginia liquor control laws. Cashiers will not sell alcohol to patrons who are, or appear to be, intoxicated or under the age of 21. Ensure cashiers do not allow patrons to transfer alcohol to underage patrons or other guests who may be intoxicated. MCCS employees may be subject to criminal prosecution per Virginia Code 4.1-304, 1950, as amended, for selling any alcoholic beverages to any person, when at the time of the sale, the cashier knows, or has reason to believe, that the person to whom the sale is made is intoxicated.

(c) Club managers comply with the provisions of Virginia liquor control laws. Bartenders and other servers will not provide alcohol to patrons who are or appear to be intoxicated or under the age of 21. Ensure bartenders do not allow patrons to transfer alcohol to underage patrons or other guests who may be intoxicated. MCCS employees may be subject to criminal prosecution per Virginia Code 4.1-304, 1950, as amended, for selling any alcoholic beverages to any person when at the time of the sale the bartender knows or has reason to believe that the person to whom the sale is made is intoxicated. Reduced price periods (Happy Hours) are limited to no more than 2 hours per day. Prices will not be reduced by more than 25 percent.

/s/

M. M. KAUZLARICH
Chief of Staff

DISTRIBUTION: A

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DISPLAY SIGN FOR ALCOHOLIC BEVERAGES RETAIL OUTLETS

SECTION 4.72.1 OF THE VIRGINIA ALCOHOLIC BEVERAGE CONTROL
ACT PROHIBITS THE TRANSPORTATION OF MORE THAN THREE GALLONS
OF DISTILLED SPIRITS PURCHASED FROM A STATE GOVERNMENT
STORE, PROVIDED, HOWEVER THAT NOT MORE THAN ONE GALLON
THEREOF SHALL BE IN CONTAINERS CONTAINING LESS THAN 1/5 OF
A GALLON.

ENCLOSURE (1)

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PACKAGE STORE NOTICE

N O T I C E!

EACH PURCHASER OF ALCOHOLIC BEVERAGES FROM THIS PACKAGE
STORE AGREES THAT SUCH PURCHASES WILL NOT BE RESOLD OR
EXCHANGED AND WILL NOT BE TRANSPORTED OFF THE PROPERTY OVER
WHICH THE MARINE CORPS HAS JURISDICTION EXCEPT PER THE LAWS
OF THE COMMONWEALTH OF VIRGINIA

PROTECT YOUR PRIVILEGES - - - BUY FOR YOUR OWN USE ONLY!

ENCLOSURE (2)

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SPECIAL INSTRUCTIONS RELATIVE TO THE CONSUMPTION OF ALCOHOLIC
BEVERAGES IN DINING FACILITIES

1. Authorization. Upon approval of the Commander, MCB, consumption of alcoholic beverages may be authorized in enlisted dining facilities on an occasional basis as specified in reference (d) and may include events as follows:

a. Successful completion of some special or arduous task or assignment.

b. Special meals served in connection with the presentation of awards.

c. Commemorative occasions such as unit anniversaries, the Marine Corps Birthday, or change of command ceremonies.

d. Other special occasions deemed appropriate by organizational commanders.

2. Instructions for Serving Alcoholic Beverages in Enlisted Dining Facilities. Alcoholic beverages may be authorized by the Commander, MCB in enlisted dining facilities subject to the following provisions:

a. Alcoholic beverages are limited to beer and wine.

b. Alcoholic beverages are only served to those legally eligible to consume same and authorized to subsist in the particular dining facility.

c. All alcoholic beverages must be provided through an authorized MCCA activity.

d. Alcoholic beverages may be permitted during the evening meals or at non-workday dinner meals only.

e. Organizational commanders will cause appropriate supervisory personnel to be present during the serving of alcoholic beverages to ensure proper decorum is maintained in the dining facility.

ENCLOSURE (3)

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SAMPLE FORMAT

PRIVATE PARTY/ALCOHOLIC BEVERAGE DISPENSING REQUEST

SSIC
Code
Date

From: _____
(Name, Grade, Organization/Activity)

To: Commander, Marine Corps Base, Quantico (B 37)

Subj: PRIVATE PARTY/DISPENSING OF ALCOHOLIC BEVERAGES

Ref: (a) MCBO 1700.4B

1. Per the reference, permission for the following is requested:

Private party hour to hour on date; alcoholic beverages from hour to hour on date, alcoholic beverages shall consist of (beer only) (beer and other alcoholic beverages) at (location or facility) in support of a (type of function).

2. The function will be attended by:

Military Personnel

Civilians

Officers: _____

Officer Dependents: _____

SNCOs: _____

SNCO Dependents: _____

Enlisted: _____

Enlisted Dependents: _____

Civilian Dependents: _____

Civilian Guests: _____

Total: _____

3. The function will be catered by:

Officer's Club _____

Enlisted Club _____

SNCO Club _____

Other (explain on reverse)

Enclosure (4)

4. _____ has been designated the responsible sponsor. This sponsor will ensure that no participant in the activity under the age of 21 will be served any alcoholic beverage.

Signature

Billet/Military Affiliation

Telephone Number

ENCLOSURE (4)

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Date

FIRST ENDORSEMENT

From: _____
(If appropriate)

To: Commander, Marine Corps Base, Quantico (B 37)

- 1. Forwarded, recommending Approval/Disapproval

(Signature)

Date

SECOND ENDORSEMENT

From: Commander, Marine Corps Base, Quantico (B 37)

To: _____

Via: _____

- 1. Returned: Approved/Disapproved.

(Signature)